



Volunteer Guidelines

Thank you for choosing to volunteer at Prairie Schools in the College Community School District. Your time spent with us is important and appreciated.

You may secure a volunteer position through your child's teacher or building. If you do not have a connection with a particular classroom or building, please contact the District Volunteer Coordinator for available opportunities.

Chaperoning on a field trip is considered a volunteer event. All procedures in place for volunteers will be followed.

Upon arrival at our schools, please take your driver's license and stop in the main office to be signed in. A nametag will be provided for your identification while in the building. Please stop by the office before you leave to be signed out.

Expectations

Complete the required online volunteer registration form annually to volunteer with PK-12 grade students/programs, including chaperoning all field trips.

Observe district safety guidelines.

Sign in upon arrival at the main office during the school day using your driver's license or state issued identification card.

Work under the supervision of a College Community Schools staff member.

Wear the volunteer name tag provided upon check while you are in school.

Maintain confidentiality of all student and family information.

Sign out at the main office when you leave our schools.

It is the policy of the College Community School District to maintain a nondiscriminatory environment in every aspect of the operation of the District. The District shall provide equal educational and employment opportunities without regard to color, sex, race, national origin, religion, creed, age (for employment), marital status (for programs), sexual orientation, gender identity, disability, or socioeconomic status (for programs) in its educational programs and activities.

A school volunteer is an unpaid, voluntary position which does not include rights of employment or rights of any benefits afforded to College Community School District employees. Volunteers are called in as needed for assistance to the district.