



Continuous Learning Plan - Spring 2020

School districts in Iowa have been given permission to provide “Continuous Learning” during the school closure period. The Iowa Department of Education defines Continuous Learning as “any methodology used to extend learning beyond brick and mortar district buildings - online learning, e-learning, distance learning and virtual learning.” This document outlines the College Community School District’s Continuous Learning Plan which will be implemented during the school closure.

Through our Continuous Learning Plan, we will strive to:

- Maintain and strengthen grade level skills
- Mitigate gaps in students’ readiness for the next grade level
- Maintain connection to school and school staff
- Continue to motivate students to learn, regardless of location
- Support families by creating opportunities to maintain routines
- Create realistic expectations for students while being sensitive to the demands of families during this health crisis
- Provide additional support to students as needed

The College Community School District is continuing with a “Voluntary Educational Enrichment Opportunities” model for students in PK-8th grade. Students in 9th-12th grades will transition to a “Required Educational Services” model beginning April 21, 2020.

Voluntary Educational Enrichment Opportunities (PK-8th)	Required Educational Services (9th-12th*)
<p><u>Definition, Iowa Department of Education</u></p> <p><i>The school will offer programs that further students’ learning, but student participation is voluntary. Schools cannot give grades or take attendance. This may include paper packets, teleconferencing, online instruction or other outreach activities. Voluntary Educational Enrichment Opportunities require more than posting lists of activities students and families can do if they want to - schools need to engage with learners.</i></p>	<p><u>Definition, Iowa Department of Education</u></p> <p><i>Continuous learning through the provision of approved educational services ensures that academic work is equivalent in effort and rigor to typical classroom work. All students are required to participate, attendance is taken, work is graded, and credit granted. Typically, instruction is provided through some type of online learning. Hybrid models of learning involving some online learning and other methodologies like paper packets are also available. These services must be approved by the Iowa Department of Education. The Department advises schools to take a flexible and lenient approach to attendance and truancy at this time.</i></p> <p><i>*Students below 9th grade who are currently enrolled in a course for high school credit are required to engage in Required Educational Services for that course in order to receive credit.</i></p>



How will teaching and learning look different during the school closure?

Voluntary Educational Enrichment Opportunities (PK-8th)	Required Educational Services (9th-12th*)
<ul style="list-style-type: none"> • We are not attempting to replicate the education that students would receive if school was open. • Student participation is not required. • The majority of learning activities will focus on practice rather than instruction. • Feedback may be provided, but work will not be graded. 	<ul style="list-style-type: none"> • We are not attempting to replicate the education that students would receive if school was open. • Students will determine their schedule. They will view lessons and work on assignments at flexible times that work for their schedule. • While student participation and work completion is required, the nature of both participation and work completion will look different. • Grading practices will be more flexible. • Instead of teachers taking daily attendance, students will be required to check-in with their homeroom teacher once per week. Homeroom teachers will inform and remind students of this expectation.

How will teaching and learning look the same as regular school?

<ul style="list-style-type: none"> • We will continue to focus on the whole child, which includes social-emotional health and academics. • We will focus on maintaining and strengthening grade level skills, knowledge, and dispositions. • Students taking high school courses will receive grades and earn credit towards graduation. • Support will be provided to students with IEPs, 504s, ELL Success Plans, and Gifted and Talented Services. • Students will have opportunities for regular contact with their teacher and other school staff as needed. • Students are expected to adhere to Board Policy 605.6, Legal and Ethical Use of Information Resources, Appropriate Use. • The school will provide connections to community resources. • We will partner with parents.

Why is CCSD requiring 9th - 12th grade students to complete lessons and assignments?

<ul style="list-style-type: none"> • We would like to do this for all students but lack the technological infrastructure, resources, and time to do so. 9th-12th grade students have a school-issued computer and have the most experience with online learning platforms. This gives us confidence in our ability to deliver instruction to all students. • 9th - 12th grade students have the least amount of time remaining in our school system to recover from educational opportunities that were missed due to this school closure. Additionally, coursework at this level is highly specific and sequential. • This model supports on-time graduation for all 9th-12th grade students. This will limit the long-term consequences that this school closure will have on our students receiving credit. • Older students will be more able to effectively manage their school work independently, relying less on support from their family at home and more on the support online from their teachers. This is a stressful time for older students as well. In light of this, we will apply a great deal of flexibility as we approach grading and awarding



credit. We will not make any plans that jeopardize students' academic standing, progress toward graduation, or post-secondary goals.

What will teaching look like and what will be taught?

Voluntary Educational Enrichment Opportunities (PK-8th)	Required Educational Services (9th-12th*)
<ul style="list-style-type: none"> Teachers will record 1 lesson per week and make it available to all students. The teacher will determine the content for that lesson, based on grade-level and course content. Teachers will hold 1 live class meeting per week using Google Hangouts Meet for the purpose of maintaining connections and relationships with students. Student participation is optional. Teachers will provide parents with additional optional learning activities via email. Printed packets for grade-level skills practice are available each week. These are available at CCSD Meal Delivery sites and additional pickup locations. 	<ul style="list-style-type: none"> Each week, teachers for all courses will post a learning target, 1 lesson with practice activities (approximately 30 minutes total per lesson) and 1 assignment. Teachers will indicate the assignment due date in the posting of the assignment. Homeroom teachers will hold 1 live class meeting per week using Google Hangouts Meet for the purpose of maintaining connections and relationships with students. Student participation in the weekly meeting with their homeroom class is optional. Google Classroom and Google Hangouts Meet are the primary platforms for delivery. Some instructors may provide assignments via email. In situations where internet access is not available, teachers will use paper packets via US mail. For questions, additional instruction, and feedback, teachers will hold weekly office hours. Teachers are also available to students during normal school hours. As students and teachers become accustomed to this plan for Continuous Learning, expectations may be increased.

How much time should I expect my child to be doing schoolwork?

Voluntary Educational Enrichment Opportunities (PK-8th)	Required Educational Services (9th-12th*)
<ul style="list-style-type: none"> There are no minimum requirements. The amount of time that each student spends on schoolwork is the parent's decision. 	<ul style="list-style-type: none"> Students should complete the approximately 30-minute lesson and practice activities for each of their courses every week. There will be one assignment assigned for each course per week. The length of time that students will spend on these assignments will vary. If your son or daughter chooses to participate in their homeroom Google Hangouts Meet session, this will be an additional approximately 20 minutes per week. Students may be able to reassess or submit late assignments that were assigned prior to the school closure.



	<ul style="list-style-type: none"> Students who are working on Advanced Placement, concurrent enrollment, or credit recovery courses may need to spend additional time completing schoolwork.
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What will feedback, assessment, grading, and course credits look like?

Voluntary Educational Enrichment Opportunities (PK-8th)	Required Educational Services (9th-12th*)
<p>Teachers will provide feedback as needed or requested. Feedback includes anything that supports the student in moving forward in their learning. Examples include:</p> <ul style="list-style-type: none"> Answering questions to clarify educational enrichment opportunities Correcting any work that students elect to submit Providing optional mini-lessons as needed and requested <p>On a weekly basis, teachers will ask students and parents if they have any additional need for feedback. Teachers are also available and on-call for student needs via email and phone.</p> <p>All student participation in Voluntary Educational Enrichment Opportunities is OPTIONAL. There is no expected frequency for participation. Attendance will not be taken.</p> <p>Report card markings will be based on each student's mastery of the skills that were taught and assessed prior to the school closure and upon the reopening of school in May.</p>	<p>Teachers will provide feedback and/or grades on assigned work. Feedback includes anything that supports the student in moving forward in their learning.</p> <ul style="list-style-type: none"> Answering questions to clarify educational enrichment opportunities Correcting any work that students elect to submit Providing optional mini-lessons as needed and requested <p>Feedback will be provided to students as requested during office hours. Teachers are also available and on-call for student needs via email and phone.</p> <p>Teachers will strive to provide feedback and/or grades within one week of the due date.</p> <p>There may be opportunities for formative and/or summative assessment and reassessment.</p> <p>Students are expected to complete all posted assignments on or before the due date.</p> <p>The district will use all discretion available so that Required Educational Services do not have a detrimental impact on students' ability to attain credit or advance (ie, pass/fail, body of evidence, professional judgment).</p>

Does my child need to have access to a computer and internet for Continuous Learning?

Voluntary Educational Enrichment Opportunities (PK-8th)	Required Educational Services (9th-12th*)
<p>The district has provided an opportunity for families to pick up devices if they need them.</p> <p>There are many educational activities that students can do without the use of a computer or tablet. Additionally, printed packets of grade-level skills practice are available each week at CCSD Meal Delivery sites and additional pickup locations.</p>	<p>All 9-12 students have access to a school-issued computer. All students have Google accounts to access their email account, Google Classroom, and Google Hangouts/Meet. Teachers will be contacting parents to secure permission for students to participate in video and audio conferencing.</p> <p>The district is collaborating with parents to provide internet access to homes that currently do not have it. Parents may</p>



<p>If your son or daughter is in need of a district computer in order to engage in Voluntary Education Enrichment Opportunities, please contact your child’s teacher.</p>	<p>wish to contact local internet providers who are providing reduced prices based on income.</p> <p>In situations where we cannot provide access to the internet or a school-issued computer, due to parent/guardian preference, we will provide alternative activities and coordinate assignments through the counseling office.</p>
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What if my child has an IEP, 504 Plan, or receives ELL services?

Voluntary Educational Enrichment Opportunities (PK-8th)	Required Educational Services (9th-12th*)
<ul style="list-style-type: none"> • Special education and ELL teachers are collaborating with your child’s teacher to make learning activities more accessible. • Contact your child’s teacher for any additional support. 	<ul style="list-style-type: none"> • Students who receive special services (special education, ELL) will continue to receive those services. The nature of the services will be adjusted given the circumstances with the school closure. • Accommodations included in 504 plans, IEPs, and ELL Success Plans will be provided so that students have equitable access to Continuous Learning.

What are the priorities, given the stress that our families are feeling right now?

Voluntary Educational Enrichment Opportunities (PK-8th)	Required Educational Services (9th-12th*)
<ul style="list-style-type: none"> • Keep consistent morning and evening routines to help your child get enough sleep. • Encourage your child to read frequently and/or read to your child when you are able. • Email or call your child’s teacher if you have questions or are looking for additional learning opportunities. • Contact teachers and administrators via email or phone with any questions. 	<ul style="list-style-type: none"> • Keep consistent morning and evening routines to help your child get enough sleep. • Remind your child to check in with their homeroom teacher weekly. • Remind your child to complete assignments on time. • Encourage your son or daughter to contact their teacher through phone, email, or office hours to get additional help or to ask questions. • Prompt your son or daughter to check in with their school counselors if they have questions about graduation requirements or post-secondary plans. • Check in frequently with your child to see if they need any additional support, both academically and emotionally. • Ask your son or daughter to show you their schoolwork. Consider a workstation that is close by to provide them with encouragement to stay focused. • Contact teachers and administrators via email or phone with any questions.



Who do I talk to if I have questions?

Teachers will conduct a weekly personalized check-in with every student/parent in the format preferred by the parent.

The first contact for general questions is your child's homeroom teacher. The contact for course specific questions is the teacher of that course. Additional contacts include the school counselor, principal, special education teacher, gifted and talented teacher, ELL teacher, etc.

Teachers will respond to emails and phone calls from students, parents, and colleagues within 24 hours.